

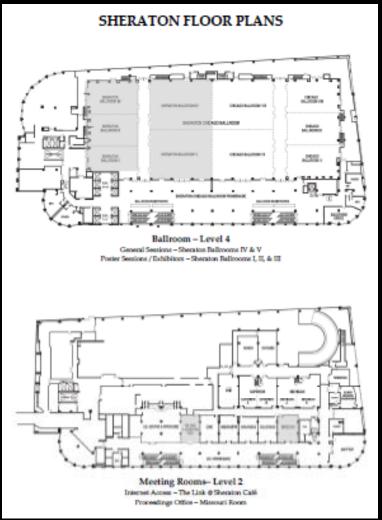


SRF Series

	SRF 2011 Chicago, IL USA	SRF 2009 Berlin, Germany	SR 2007 Beijing, China
Attendees	384	294	270
Abstracts			
Invited Orals	61	56	48
Posters	207	198	170

Setup







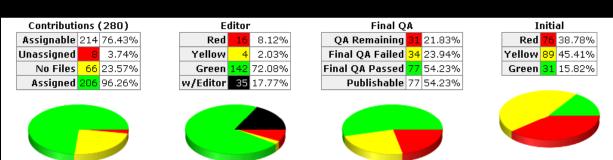
- Location too far from auditorium
- Not enough lighting
- Food / beverage / garbage serviceswere neglected by hotel staff

Notes



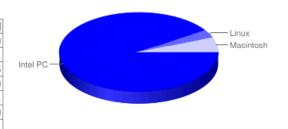
- Good internet connection, hard line network was separate from general users wifi, but had problems downloading files over 10Mb.
- Overnight storm caused FNAL to lose power and both our servers. Keep a local copy of presentations!
- New printer, and not enough toner, had to run out to get more.
- Did not start editing until Saturday evening after setting up the room.
- Due to security concerns, scripts used the referrer check for uploading and restricted by IP for downloading. The conference site was opened during the week for downloading, then restricted back to the division network after. Due to this we must now email the changed files to authors as we continue to finish up editing.

Status



Assignable Papers by Platform

Platform	Weight	Assigned	Unassigned
Intel PC	1	10	0
Intel PC	2	3	1
Intel PC	3	176	5
Linux	1 1		0
Linux	3 5		1
Macintosh	2	1	0
Macintosh	3	11	1
	Totals	207	8



Activity Log

Count	Activity
2,359	File Uploaded
539	Abstract Initial QA Performed
419	Edit Complete
280	Abstract Created
264	Abstract Updated
202	Danor Accionad

Error Log

Cour	nt	Pct	Running	Error Type
8	33 2	21.07%	21.07%	MP01 Minor Formatting Problems
5	55 :	13.96%	35.03%	MPO4 Other (see comments)
4	16	11.68%	46.70%	TC08 Figure/Table not referenced in text or missing
3	38	9.64%		TC01 Incorrect Title, Authors, Affiliation formatting (size, UPPER/ lowercase [e.g. MHz], country missing)
3	32	8.12%	64.47%	TC04 Figure formatting incorrect (outside margins, single/multip



- Editing almost complete
- Of the 66 no files,14 are invited orals
- Presentations still need to be processed

Lessons Learned



- Number of editors
 - Experience of editors
 - Much of my time was spent handling posters and assisting and was unable to do much editing.
 - Author reception needed
- Location of Conference Office
- Presentation Management/Agenda
 - Overnight storm / FNAL lost power
 - Make a local copy of talks / script
- File Server / Security
- Thanks to Volker his help tweaking the abstract book scripts.